

EAST AYRSHIRE COUNCIL

POLICY AND RESOURCES COMMITTEE - 30 NOVEMBER 2000

VALUE FOR MONEY PLAN 2000 - 2003

Report by the Chief Auditor

1 PURPOSE

To submit to Members a proposed Value For Money Plan covering the three financial years 2000/2001 to 2002/2003.

2 BACKGROUND

Section 170 of the Local Government etc. (Scotland) Act 1994 imposed a statutory duty on Local Authorities to make proper arrangements for securing economy, efficiency and effectiveness in the use of resources.

3 PLAN PROPOSALS

3.1 Departments were requested to submit proposals for the 2000/2003 Value for Money Plan. Departmental submissions have been received and these together with proposals from Internal Audit formed the basis of a listing of proposed VFM studies.

3.2 Details of the proposed three year VFM programme are presented in Appendix 1 to this report. The listing provides a brief description of the remit of each study and a proposed phasing of the work over the three year plan period.

4 RECOMMENDATIONS

4.1 Members are asked to endorse the contents of the Value for Money Plan.

Colin Houston
Chief Auditor

LIST OF BACKGROUND PAPERS

Nil.

Anyone wishing further information on the content of this report should contact the Chief Auditor on Tel. No. (01560) 323836.

THREE YEAR VFM PROGRAMME

LIST OF STUDIES

	STUDY	REMIT	PHASING
1	Invoicing/billing	to examine invoicing/billing arrangements with a view to improving cash flow	2000/01
2	Collection of arrears	to examine the debt recovery process with a view to maximising arrears collection and minimise debt	2001/02
3	Overtime costs	to identify the main areas of overtime working, assess its efficiency and effectiveness and ensure adequate controls	2001/02
4	Vehicle and plant hire/ lease	to review prevailing arrangements for plant and equipment hire and identify the most cost effective approach	2002/03
5	Incentive bonus Schemes	to review bonus arrangements and assess the effectiveness of the arrangements in terms of productivity and rewards	2002/03

AGENDA